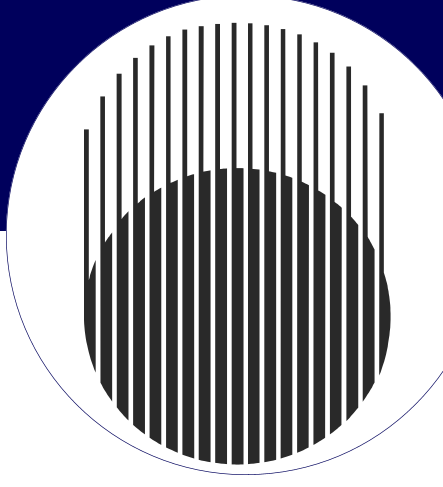


**National Association of
Child Care Professionals
(NACCP) issues a national
credential applicable for
leaders of all types of
children's programs.**

NACCP has a national credential for executives and administrators of children's programs available to the early child care, education and service community that establishes professional standards in management and leadership and is nationally recognized.



**Executives of Children's Services
EXECS**

**Leadership
Credential**

EXECS

National Association of Child Care Professionals

PO Box 90723

Austin, TX 78709-0723

Phone: 1-800-537-1118

Fax: 512-301-5080

www.naccp.org

email: admin@naccp.org

Requirements

Leader Eligibility

The credential may be applied for after three years of employment in the field.

Training Hours

120 "contact" hours are required.

Note: contact training hours can be obtained through on-line courses, CEUs, college credit, and/or conferences and seminars.

Areas to include in training:

Human Relations-20 hrs.
Budget/Financial Mgmt.-20 hrs.
Educational Programming/Curriculum-20 hrs.
Best Practice-20 hrs.
Leadership-20 hrs.
Technology-20 hrs.
Working with Special Needs Children-10 hrs.

Application/Validation Fees

Full cost of EXECS is \$300 (non-refundable).

Note: There may also be a fee for taking an on-line test.

STEP 1

Complete application may be submitted and forwarded with \$150.00 payment.

STEP 2

Organize professional documentation for submittal.

STEP 3

Submit professional documentation with remainder of fee

STEP 4

Review by NACCP EXECS Committee

STEP 5

Upon approval, credential will be awarded!

Professional Documentation

An application to obtain the Credential may be submitted with Professional Documentation. The Professional Documentation includes **ALL** of the following:

Complete application form

Training hours verification, i.e. certificates, diplomas, etc.

Program's Client/Parent Handbook

Program's Staff Handbook

Staff turnover rate for the last year

Community projects that the applicant has been involved with via the program or personally

Program overview, i.e. type of program, vision, mission and goals

Oversight reports, i.e. Licensing Reports, United Way submissions, etc. for the past year

Active membership in professional organizations, NACCP member

Three Client/Parent Reference Letters

Three Staff Reference Letters

A one-page written narrative by the applicant to express how they have grown professionally during the past three years and through the application process

Application Order Form

Name _____

Address _____

Phone _____

Email _____

Mail or Fax to:

EXECS

National Association of Child Care

Professionals

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